**POSITION:** Surgical Technologist (Non-Exempt)

**DEPARTMENT:** Nursing Services

**Position Purpose**

The Surgical Technologist is responsible for being knowledgeable of assigned surgical procedures to include identifying, obtaining, and evaluating appropriate instruments/instrument sets, supplies and equipment needed for surgical procedure. The Surgical Technologist is responsible for preparing sterile field to include back table and/or mayo stand, maintaining sterile field throughout duration of procedure and assisting surgeon during surgical procedure. The Surgical Technologist may assist Registered Nurse (RN) in the operating room during surgical procedures as an auxiliary person under the direct supervision of the RN. All services are provided in a professional manner and with respect for the dignity of the patient unrestricted by consideration of social or economic status, personal attributes or nature of health problems. Adherence to policies of all regulatory bodies is expected. The surgical technologist must meet competency skills.

**Performance Expectations**

* Knowledgeable of assigned surgical procedures to include identifying, obtaining, and evaluating appropriate instruments/instrument sets, supplies and equipment needed for surgical procedure
* Prepares sterile field to include back table and/or mayo stand, ensures instruments and equipment functions appropriately prior to the start of the procedure, maintains sterile field throughout duration of procedure and assists surgeon during surgical procedure
* Assists Registered Nurse (RN) in the operating room during surgical procedures as an auxiliary person under the direct supervision of the RN

In addition to above performance expectations, Surgical Technologists caring for Center of Excellence Orthopedic Service Line patients will also be expected to follow established clinical pathways

**POSITION REQUIREMENTS**

**Education:** High school graduate or hold equivalent certificate. Graduate of a Surgical Technologist program. Four (4) hours of educational training related to Orthopedic Service Line annually to include Hip & Knee Replacement, Shoulder Surgery, and Spine Surgery

**License and/or Certificate:** Nationally certified as a Surgical Technologist preferred, BLS (Basic Life Support) certification

**WORKING RELATIONSHIPS**

**Position Reports To:** Operating Room Manager

**Interpersonal Relationships:** As a representative of Park Place Surgical Hospital, all comments, attitudes and behavior have a direct effect on the facility’s image and perceptions of quality service. Interaction with patients, families, physicians, co-workers, vendors, etc. must be in a manner that is friendly, supportive, courteous, respectful, cooperative and professional. The behavior should promote an atmosphere of teamwork, which is congruent with facility standards and guidelines to promote positive relations. In order to prevent fraud and abuse of Federal and/or State statues, all duties and actions will be performed within the organizational Corporate Compliance Plan and Code of Ethics.

**Physical Demands**

| **Percentage of Work Time** | **1-33%** | **34-66%** | **67-100%** |
| --- | --- | --- | --- |
| Standing/Walking |  |  | \* |
| Sitting |  | \* |  |
| Twisting |  |  | \* |
| Lifting/Carrying |  | \* |  |
| Pushing/Pulling |  | \* |  |
| Climbing (ascending/descending) | \* |  |  |
| Bending/Stooping | \* |  |  |
| Using arm muscles frequently or for extended periods |  |  | \* |
| Using leg muscles frequently or for extended periods |  |  | \* |
| Using back muscles frequently or for extended periods |  |  | \* |
| **Lifting Requirements** | **1-33%** | **34-66%** | **67-100%** |
| 2-10 pounds |  |  | \* |
| 11-20 pounds |  |  | \* |
| 21-30 pounds |  | \* |  |
| 31-40 pounds | \* |  |  |
| 41-50 pounds | \* |  |  |
| 51 pounds or more | \* |  |  |

* Bending, pushing, pulling, and lifting equipment of various weights and sizes.
* Frequently required to lift and /or move up to 25 pounds.
* Occasionally required to lift and /or move up to 50 pounds of department supplies and equipment.
* Occasionally may need to move supplies or equipment over 75 pounds.
* Walking and standing most of the time.
* One must exhibit good communication skills.
* One must exhibit good critical thinking skill in and out of emergency situations.
* One must be able to make complex decisions in and out of emergency situations.
* One may be subject to unpleasant odor and sights and may require the wearing of Personal Protective Equipment (PPE) as some tasks involve exposure to blood, body fluids or tissues.
* Required to wear radiation safety badge along with lead aprons when working in fluoroscopic cases.
* There is possibility of cuts, burns, and needle sticks, communicable diseases, exposure to radiation during fluoroscopy along with exposure to chemicals.
* Good speech, hearing and sight (including visual acuity and color perception) and sense of smell are essential.

Disclaimer: While this is intended to be an accurate reflection of the current job, management reserves the right to revise the job or to require that other or different tasks be performed when circumstances change (i.e. emergencies, staffing changes, etc.)

Employee Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Manager’s Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­\_\_\_

Rev 09/15/2020, 10/21/2020, 06/02/2025